

From: Office of Fraternity & Sorority Life <vpul-ofsl@pobox.upenn.edu>

Date: November 23, 2020 at 10:15:15 PM EST

Cc: Office of Fraternity & Sorority Life <vpul-ofsl@pobox.upenn.edu>

Subject: Spring 2021 Housing FAQ

Hello and Happy Thanksgiving to you.

This email is being sent to all residents currently signed-up for Spring 21 Chapter Housing, Presidents, House Managers, and Advisor/House Corporation Reps.

COVID-19 remains a developing situation, and here is some info we have to frequently asked questions:

- University Plans: At this time, there have been no changes to the [announcement from October 30, 2020](#). On Nov. 16, the [City of Philadelphia released new city guidelines](#). Provost Pritchett's email on November 18 highlighted the importance for all students, especially those still near and around Penn's campus, to follow all health and safety guidelines.
- Move-in Dates & Process:
 - Dates: Move-in is currently set for January 17 – 19, 2021. January 20 is the first day of classes.
 - The House Manager should plan to arrive on January 17 first in order to pick-up key sets for residents to reduce person-to-person contact at Campus Apartments. Available pick-up times in the AM will be shared later.
 - Residents will need to spread-out arrival, and the chapter will plan who arrives on each day.
 - 1 guest will be permitted to assist each resident during move-in only. Face coverings will be required.
 - Early Arrivals: residents will not be able to move-in before January 17 due to safety and liability.
 - International Students: Review Penn's [ISSS Website](#) and reach out for assistance as needed.
 - Quarantine and Testing after arrival: information will be shared for procedures residents must follow after arrival.
- Storage:
 - Residents will not be able to bring any items to the house before move-In. Review Penn's [Student Agencies' website](#) for possible resources, including [School Storage](#). Please plan accordingly.
 - Do not ship items to the house before it opens.
- Occupancy Agreements Spring 2021:
 - The chapter House Manager and President will receive an email regarding Occupancy Agreement and room assignment deadline – planned for December 1.
 - Residents can review the Occupancy Agreement attached, sign it, and submit it to their House Manager.
 - All residents will pay the same rate in the chapter home, and the President and House Manager will receive that again in the chapter-specific email.
 - Chapters have been communicated to about their occupancy numbers so far; resident cancellations w/o finding replacements could impact the home's ability to open.

- Campus Compact and COVID-19 Guidelines: By signing-up and moving into the chapter house, each resident agrees to abide by the [Campus Compact](#) and all city/university regulations, policies, and procedures related to COVID-19. Failure to follow them could impact individual residents and/or the chapter's ability to continue residing in the chapter home, and the resident(s) would not receive a housing refund.
- Guests: No guests will be permitted, including partners, family, friends, recruits/prospective members, non-resident members of the chapter, alumni, etc. Permitted entrants are residents, staff, maintenance, cleaning services, emergency response personal, and chef (if applicable). A House Corporation/Advisor's request for entrance will be evaluated case-by-case. Non-resident members on the meal plan must pick-up meals outside the chapter home.
- Maintenance and Cleaning:
 - Residents must dispose of their trash and food/liquid containers in trash bins. Residents are responsible for personal bedrooms and must keep them orderly for health, safety, and pest control.
 - Our facility partners are currently planning for a 7-day/week cleaning program for areas such as bathrooms, common areas, and trash bins.
 - Maintenance will continue to service the home, but staff will wear masks and respond to emergency situations as priority – they will have a COVID protocol. Non-emergency items will be evaluated case-by-case.
- Quarantine Protocol: Penn has outlined its procedures here: <https://coronavirus.upenn.edu/content/trace-isolate>

While we face many challenges, we also have much to be Thankful for. Please be kind to each other.

Sincerely,
OFSL

Office of Fraternity & Sorority Life

University of Pennsylvania

3933 Walnut Street | Philadelphia, PA 19104-3608 (6136)

Tel (215) 898-5264 | Fax (215) 573-6752 | vpul-ofsl@pobox.upenn.edu | [@penn Greeks](#)