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**Date:** November 23, 2020 at 10:15:15 PM EST

**Cc:** Office of Fraternity & Sorority Life <[vpul-ofsl@pobox.upenn.edu](mailto:vpul-ofsl@pobox.upenn.edu)>

**Subject:** Spring 2021 Housing FAQ

Hello and Happy Thanksgiving to you.

This email is being sent to all residents currently signed-up for Spring 21 Chapter Housing, Presidents, House Managers, and Advisor/House Corporation Reps.

COVID-19 remains a developing situation, and here is some info we have to frequently asked questions:

- **University Plans:** At this time, there have been no changes to the [announcement from October 30, 2020](#). On Nov. 16, the [City of Philadelphia released new city guidelines](#). Provost Pritchett's email on November 18 highlighted the importance for all students, especially those still near and around Penn's campus, to follow all health and safety guidelines.
- **Move-in Dates & Process:**
  - **Dates:** Move-in is currently set for [January 17 – 19, 2021](#). January 20 is the first day of classes.
    - The House Manager should plan to arrive on [January 17](#) first in order to pick-up key sets for residents to reduce person-to-person contact at Campus Apartments. Available pick-up times in the AM will be shared later.
    - Residents will need to spread-out arrival, and the chapter will plan who arrives on each day.
    - 1 guest will be permitted to assist each resident during move-in only. Face coverings will be required.
  - **Early Arrivals:** residents will not be able to move-in before January 17 due to safety and liability.
  - **International Students:** Review Penn's [ISSS Website](#) and reach out for assistance as needed.
  - **Quarantine and Testing after arrival:** information will be shared for procedures residents must follow after arrival.
- **Storage:**
  - Residents will not be able to bring any items to the house before move-In. Review Penn's [Student Agencies' website](#) for possible resources, including [School Storage](#). Please plan accordingly.
  - Do not ship items to the house before it opens.
- **Occupancy Agreements Spring 2021:**
  - The chapter House Manager and President will receive an email regarding Occupancy Agreement and room assignment deadline – planned for December 1.
  - Residents can review the Occupancy Agreement attached, sign it, and submit it to their House Manager.
  - All residents will pay the same rate in the chapter home, and the President and House Manager will receive that again in the chapter-specific email.
  - Chapters have been communicated to about their occupancy numbers so far; resident cancellations w/o finding replacements could impact the home's ability to open.

- Campus Compact and COVID-19 Guidelines: By signing-up and moving into the chapter house, each resident agrees to abide by the [Campus Compact](#) and all city/university regulations, policies, and procedures related to COVID-19. Failure to follow them could impact individual residents and/or the chapter's ability to continue residing in the chapter home, and the resident(s) would not receive a housing refund.
- Guests: No guests will be permitted, including partners, family, friends, recruits/prospective members, non-resident members of the chapter, alumni, etc. Permitted entrants are residents, staff, maintenance, cleaning services, emergency response personal, and chef (if applicable). A House Corporation/Advisor's request for entrance will be evaluated case-by-case. Non-resident members on the meal plan must pick-up meals outside the chapter home.
- Maintenance and Cleaning:
  - Residents must dispose of their trash and food/liquid containers in trash bins. Residents are responsible for personal bedrooms and must keep them orderly for health, safety, and pest control.
  - Our facility partners are currently planning for a 7-day/week cleaning program for areas such as bathrooms, common areas, and trash bins.
  - Maintenance will continue to service the home, but staff will wear masks and respond to emergency situations as priority – they will have a COVID protocol. Non-emergency items will be evaluated case-by-case.
- Quarantine Protocol: Penn has outlined its procedures here: <https://coronavirus.upenn.edu/content/trace-isolate>

While we face many challenges, we also have much to be Thankful for. Please be kind to each other.

Sincerely,  
OFSL

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